

DELAWARE BOARD OF NURSING HOME ADMINISTRATORS

NOVEMBER 8, 2005 MINUTES – AS APPROVED JANUARY 10, 2006

The Delaware Board of Examiners of Nursing Home Administrators held a meeting on Tuesday, November 8, 2005, at 2:00 p.m. in Conference Room B, located on the second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Present: Linda Jones, Healthcare Professional Member, President, Presiding
Alonzo Kieffer, Professional Member, Vice-President
Elizabeth Happoldt, Public Member
Virginia Gray, Professional Member
Jerry Spilecki, Professional Member
Allison Reardon, Deputy Attorney General
Dana Spruill, Administrative Specialist II

Absent: Michael Bundek, Public Member
Carolyn Cotter, Public Member
Lillie Mae Johnson, Public Member

Call to Order

Ms. Jones called the meeting to order at 2:22 p.m.

Review of Minutes

The minutes of the September 13, 2005 meeting were reviewed. Mr. Spilecki made a motion, seconded by Ms. Happoldt, to approve the minutes as presented. The motion was unanimously carried.

New Business

AIT Programs

Dean Reid – Mr. Spilecki made a motion, seconded by Ms. Gray, to approve Mr. Reid's request for approval of his AL preceptor. The motion was unanimously carried.

Dolores Greene – The Board reviewed the letter from Ms. Greene’s preceptor advising that she had completed her AIT program, documentation of her completion of her required course of study, and her request for approval to sit for the NAB examination. However, the Board has not received any AL and SNF progress reports. Mr. Keiffer made a motion, seconded by Mr. Spilecki, to approve Ms. Greene to sit for the NAB examination contingent upon the Board’s receipt of the final progress report and its satisfactory review by one Board member. The motion was unanimously carried.

Tawnya Burkett – The Board reviewed Ms. Mc Gowan’s application for an AIT program, request for approval of SNF and AL preceptors, and request for approval of AIT outline. A motion was made by Mr. Keiffer, and seconded by Ms. Gray, to approve Ms. Burkett for a 6 month AIT program, to approve her preceptors, and to advise her that she may begin the program but that she must submit a revised AIT outline showing 26 weeks prior to the next Board meeting in January. The motion was unanimously carried.

Application for Licensure

Dolores Greene – Mr. Spilecki made a motion, seconded by Mr. Keiffer, to approve Ms. Greene’s application for licensure contingent upon her successful completion of the NAB examination. The motion was unanimously carried.

Continuing Education

Ms. Jones made a motion, seconded by Mr. Spilecki, to approve the following programs:

1. DE Health Care Facilities Association
 - a. November 22, 2005 DHCFA Educational Program - 2.75 hrs
 - b. November 17, 2005 DHCFA Educational Program – 4.5 hrs
 - c. 2005 Educational Conference “Preparing for Culture Change in LTC”– 10/26/05 – 7.0 hrs
 - d. November 2, 2005 Assisted Living Educational Session – 3.5 hrs
 - e. Ten Danger Zones for Supervisors Training Video Set – 7.5 hrs
 - f. Innovations in the Quality of Life CMS/Pioneer Broadcast – 2.5 hrs
 - g. Medication Training Video - .75 hrs
 - h. Special Needs of the Elderly - .75 hrs
 - i. Psychosocial Needs of the Elderly - .75 hrs
 - j. Assisting with ADLs - .75 hrs
 - k. Choice and Challenge Caring for the Aggressive Older Adults - .5 hrs
 - l. HIPAA 101 – 1.0 hr
 - m. The Role of Mood Stabilizers in Treating Agitation - .5 hr
 - n. Alcoholism - .5 hr
 - o. Breast Cancer - .5 hr
 - p. Breast Lumps - .5 hr
 - q. CNAs and Their Role in SNF’s - .5 hr

- r. Medicare and PPS – 1.0 hr
- s. Corporate Compliance is Everybody's Business – 1.0 hr
- t. Sex and Sexuality in Long Term Care - 1.25 hrs
- u. Best Practices in Pressure Ulcer Prevention, Treatment & Nutritional Status – 6.0 hrs
- v. Proper Use of Restraints – A Balancing Act – 4.0 hrs
- w. MDS – The Final Rule – Automation of MDS – 4.0 hrs
- x. Depression Management in LTC - .5 hr
- y. Final Rule – Introduction to the Final Rule & National Survey & Enforcement – 3.0 hr
- z. Handle with Care - .5 hr
- aa. Medical Device Reporting – 1.25 hrs
- bb. Quality of Care! Surveyor Study Guide for LTC Facilities - .5 hr
- cc. Residents Rights – 1.0 hr
- dd. Oral Care for the Dependent Patient – .5 hr
- ee. IDR (Informal Dispute Resolution Process) - .5 hr
- ff. Helping Hands – The Right Way to Choose a Nursing Home - .5 hr
- gg. Cataracts - .5 hr
- hh. Gallstones - .5 hr
- ii. Migraine and Other Headaches - .5 hr
- jj. Stroke - .5 hr
- kk. Ulcers (Gastrointestinal) - .5 hr
- ll. Coronary Artery Disease and Angina Pectoris – 1.0 hr
- mm. Diabetes Mellitus – 1.0 hr
- nn. Heart Failure and Pulmonary Edema – 1.0 hr
- oo. Hypertension – 1.0 hr
- pp. Myocardial Infarction – 1.0 hr
- qq. Aging in Place – .5 hr
- rr. Emergency Preparedness - .5 hr
- ss. Fire Prevention and Safety - .5 hr
- tt. Mock OSHA Inspection, Part 1 - .5 hr
- uu. A Mock OSHA Inspection, Part 2 - .5 hr
- vv. A Mock OSHA Inspection, Part 3 - .5 hr
- ww. HCFA National Conference – Nursing Home Quality Indicators and the New Survey Process – 2.0 hr
- xx. Fire Safety in Nursing Facilities – 1.0 hr
- yy. Every One Wins: Quality Care Without Restraints – 2.0 hrs
- zz. Frontline PPS Training for Nursing Assistants – 2.0 hrs
- aaa. The Fall Prevention Program - .5 hr
- bbb. We Are in the People Business, Part I and II – 6.0 hrs

The motion was unanimously carried.

Ms. Jones made a motion, seconded by Ms. Gray, to table the application from Delaware Health Care Facilities Association for its course entitled December 14, 2005 DHCFA Educational Program until the January Board meeting pending clarification on the course hours requested. The motion was unanimously carried.

NAB Mid-Year Meeting 11/16-18/05

Ms. Jones will be attending the NAB mid-year meeting. She has been working throughout the year with a group from last year's meeting on a national continuing education model. At this year's meeting, there will be further discussion on NAB serving as a national clearing house for continuing education approval. There would be a fee involved for course submission for approval. There are many pros and cons for a national CE approval.

NAB NHA Licensure Endorsement Agreement

DAG Reardon reviewed the Licensure Endorsement Agreement and advised the Board that they are unable to participate in such an agreement without a statutory change that would allow endorsement. Under the current statute, the Board can license applicants through reciprocity and direct application. DAG Reardon felt that the endorsement was a good thing but that the Board could not sign an agreement at this time. The Board may want to consider this for the next time they are seeking legislation. The Board will not seek it at this time as it may slow down their current pending legislation. The Board will not respond. Ms. Jones will represent the Board at the national meeting and state its position.

Review and Approval of the 2006 Meeting Schedule

Mr. Keiffer made a motion, seconded by Mr. Spilecki, to approve the 2006 Meeting Schedule as presented. The motion was unanimously carried.

Stanley Waite – Letter of Request dated November 1, 2005

As a result of failing the NAB examination a second time, Mr. Waite is required to spend 40 additional hours in a nursing home facility approved by the Board prior to taking the examination a third time. Mr. Waite has submitted a letter of request for the Board to approve the facility. Mr. Keiffer made a motion, seconded by Ms. Happoldt, to approve the facility in which Mr. Waite wants to perform the additional 40 hours. The motion was unanimously carried.

Old Business

Status of Proposed Legislation

The letter on behalf of the Board to Sen. Marshall setting forth its reasons for a 90 day temporary license with a possible extension of an additional 90 days has been drafted.

The Board received a memo from Mr. Collins regarding any legislative changes it may be seeking. The Board may want to consider the endorsement discussed above for the next time they are seeking legislation. However, the Board will not seek this during the upcoming session.

Review of Continuing Education Reports Submitted in Response to Random Audit

The Board reviewed continuing education logs received with supporting documentation pursuant to the random audit. Ms. Jones made a motion, seconded by Mr. Spilecki, to approve the submissions found to be satisfactory. The motion was unanimously carried.

Ms. Jones made a motion, seconded by Mr. Keiffer, to advise the licensee with the unsatisfactory submission that the licensee has 15 days from the receipt of the certified letter to submit the necessary documentation to become compliant or the license will be considered lapsed. The motion was unanimously carried.

Adjournment

There being no further business before the Board, Mr. Spilecki made a motion, seconded by Mr. Keiffer, to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 3:49 p.m. The next meeting is scheduled for January 10, 2006. All Board members present indicated that as of the current time they would be in attendance at the next meeting.

Respectfully submitted,

Dana M. Spruill
Administrative Specialist II